

Article 6 – Scrutiny Committees

6.01 Terms of Reference

The Council shall appoint the Principal Scrutiny Committee and the other scrutiny committees set out in the left-hand column of the table below to discharge the functions conferred by The Local Authorities (Alternative Arrangements) (Wales) Regulations 2007.

Committee	Terms of Reference
Principal Scrutiny Committee	<ul style="list-style-type: none"> • <i>Exercising the right to “call in” the decisions of the Board and individual Leaders</i> • <i>Coordinating the work programmes of other scrutiny committees</i> • <i>Overview of corporate policy issues</i> • Financial strategy and the budget, priorities and savings • Three Year Plan • The improvement and efficiency programme • Community Strategy and the work of the Local Services Board • Making the connections agenda • Corporate governance • The Constitution • Organisational Development • Customer Care Strategy • Asset Management Plan • The Pension Scheme • Emergency planning • Human Resources service matters • Finance service matters • Democracy and Legal service matters • Customer Care service matters • Strategic and Improvement service matters
Environment	<ul style="list-style-type: none"> • Local development plan • Waste strategy • Transportation schemes • Trunk Road Agency • Taith and TRACC • A Quality Environment • Sustainability • Regulatory service matters • Highways and Municipal service matters • Gwynedd Consultancy service matters
Development	<ul style="list-style-type: none"> • The economy • The skills agenda • Community regeneration • Communities First programme • Language scheme • Equality scheme • Economic Development and Community service matters

Committee	Terms of Reference
Care	<ul style="list-style-type: none"> • Housing strategy • Health, Care and Well-being strategy • Crime and disorder reduction strategy • Social Services matters (excluding children) • Housing service matters • Provider and Leisure service matters
Children and Young People	<ul style="list-style-type: none"> • The work of the Lead Member and Director with responsibilities under the Children Act 2004 • Children and Young People Partnerships • The work of the Gwynedd Local Safeguarding Children Board • The work of the Corporate Parent Panel and the Council's responsibility as a corporate parent • The work of Gwynedd and Môn Youth Offending Team • The work of the youth forums and school councils • The work of the Special Education Needs Joint Committee • The library service for children and young people • Arts schemes for children and young people • Promoting health and fitness amongst children and young people • Programmes and schemes which promote enterprise amongst children and young people (e.g. Llwyddo'n Lleol) • Education service matters • Social Services – Children and Young People matters • Youth service matters

6.02 General role

Within their terms of reference, scrutiny committees will:

- (i) review and/or scrutinise decisions made or actions taken in connection with the discharge of any of the Council's functions;
- (ii) make reports and/or recommendations to the Council and/or the Board and/or any joint or area committee in connection with the discharge of any functions;
- (iii) consider any matter affecting the area or its inhabitants; and
- (iv) recommend, in the case of decision made but not yet implemented, that the decision be re-considered by the committee, sub-committee or person who made the decision.
- (v) in the case of the Principal Scrutiny Committee Corporate Scrutiny exercise the power to call-in decisions of the Board and/or the portfolio leaders and refer them back to the decision-maker for reconsideration or refer them up to the full Council.

6.03 Specific functions

- (a) **Policy development and review.** Scrutiny committees may:
- (i) assist the Council and the Board in the development of its budget and policy framework by in-depth analysis of policy issues;
 - (ii) conduct research, community and other consultation in the analysis of policy issues and possible options;
 - (iii) consider and implement mechanisms to encourage and enhance community participation in the development of policy options;
 - (iv) question members of the Board and/or committees and chief officers about their views on issues and proposals affecting the area; and
 - (v) liaise with other external organisations operating in the area, whether national, regional or local, to ensure that the interests of local people are enhanced by collaborative working.
- (b) **Scrutiny.** Scrutiny committees may:
- (i) review and scrutinise the decisions made by and performance of the Board and/or committees and council officers both in relation to individual decisions and over time;
 - (ii) review and scrutinise the performance of the Council in relation to its policy objectives, performance targets and/or particular service areas;
 - (iii) question members of the Board and/or committees and chief officers about their decisions and performance, whether generally in comparison with service plans and targets over a period of time, or in relation to particular decisions, initiatives or projects;
 - (iv) make recommendations to the Board and/or appropriate committee and/or Council arising from the outcome of the scrutiny process;
 - (v) review and scrutinise the performance of other public bodies in the area and invite reports from them by requesting them to address the scrutiny committee and local people about their activities and performance; and
 - (vi) question and gather evidence from any person (with their consent).
- (c) **Finance.** Scrutiny committees may exercise overall responsibility for the finances made available to them.
- (ch) **Annual report.** Scrutiny committees must report annually to the Council on their workings and make recommendations for future work programmes and amended working methods if appropriate.
- (d) **Officers.** Scrutiny committees may exercise overall responsibility for the work programme of the officers employed to support their work.

6.04 Proceedings of scrutiny committees

Scrutiny committees will conduct their proceedings in accordance with the Scrutiny and Overview Procedure Rules set out in Part 4 of this Constitution.